

PTP Minutes June 13, 2023

In attendance: Kyla Burry (Chair), Tabitha Wadden, Lynn Wyatt-Reichheld (Vice-Principal), Sonja Marfels (Teacher), Kim Yochoff, Tracey Cochrane (Teacher), Susan Young, Cindy Ng (Teacher), Alison Pettipas, Chris Dawson (Vice-Principal)

Regrets: Tenaya Allison, Tom Cleary (Principal), Becky Wadden, Emily Moir, Amy Casey

Absent: Annette Gammon D'Aguiar, Mariah Retieffe, Gina Madridis, Gloria Furdas, Charlotte MacDonald

1. Approval of previous minutes
 - a. Motion to approve - Sonja Marfels
 - b. Seconded - Cindy Ng
2. Financial Update (Lynn)
 - a. Financial balances
 - i. General PTP: \$2514.76
 - ii. Activity-a-thon: \$13,725.18
 - Bikes donated by PTP for this fundraiser to come out \$632.48
 - iii. Read-a-thon: \$0
3. Activity-a-thon
 - a. Fundraiser overview
 - i. \$13,082.70 to support the school after expenses (only bikes)
 - ii. Recess packs to go out to teachers this week
 - b. Money allocation
 - i. 40 teachers/support staff, \$100 each for teacher classroom funds - approved, no objections
 - ii. \$8000 to go towards iPads for classrooms (primary) and ELA students
 - iii. \$1000 to be donated to the school to cover ice-cream breakfast costs and leftover to help cover Grade 5 t-shirts
 - c. Take-aways
 - i. Engage teachers with a teacher guide for the fundraiser
 - ii. Do live draws on stage for winners
 - iii. Shorter time frame or better communication on assembly
4. Basinview clothing
 - a. Total of \$467.07 raised from Basinview Clothing, earmarked for cultural events in the school, to be carried over to 2023-24 school year

- b. Continue with the fundraiser in September 2023 and Spring 2024
 - c. Get paper copy of order forms
 - d. Will need a champion for this fundraiser
5. Grade 5 Farewell gift
- a. School has purchased t-shirts (Basinview logo on front, Class of 2023 on the back) for all grade 5 students.
 - b. Grade 5's doing an off-site picnic, planting 2 cherry trees, organizing a clap out for the last day of school
 - c. PTP to contribute \$1000 to the school to help cover ice-cream breakfast and t-shirts
6. Constitution changes (vote)
- a. Taken off-line, please review email from Kyla
7. Co-chair nomination (vote)
- a. Kyla Burry nominating Tabitha Wadden as Co-chair for the 2023-24 school year
 - i. All vote yes, no objections
8. 2023-24 school year
- a. The PTP would like to continue to focus on fundraising with social aspects if we get more volunteers committed
 - b. Designate titles for members to keep broader focus
 - c. Alison Pettipas stepped forward as Secretary
 - i. All vote yes, no objections
 - d. Sonja Marfels stepped forward as Internal Communications (description to be updated in constitution)
 - i. All vote yes, no objections
 - e. Kim Yochoff to continue as External Communications (description to be updated in constitution, social media and newsletter)
 - i. All vote yes, no objections
 - f. Priorities for 2023-24: Communication, website, fundraising, more community social events
 - g. Tentative meeting dates: September 12, October 10, November 14, December 5, January 9, February 6, April 9, May 14, June 11
 - i. Alternate virtual & in-person, make virtual option during in-person meetings
 - h. Parent Teacher Nights: December 4 & April 4
 - i. Reserved event dates: September 21, October 26, February 8, May 9, June 6
 - j. Concerts: December 12/13, April 16/17

